

Catholic School Advisory Committee
January 18th , 2024 6:30pm - Google Meet

Minutes

Attendance: Dan Gracey, Julie Ryan, Amanda Linton, Dayna Mahon, Hope Shantz, Katie Louwagie, Michelle VanLoon, Jessie Nyland, Claire Krempien, Cheryl Coyne, Jenny Feltz, Kim Renne, Katie Wydeven, Julie Schoonderwoerd.

Regrets: Kelly Drummond, Gwendolyn Boughen, Kay Cox, Kristin Schoonderwoerd, Amy Ritz

1. Opening Prayer & Introductions: Led by Dan
2. Approvals
 - Approval of November 2, 2023 minutes. Julie Ryan, Michelle VanLoon 2nd
 - Approval of January 18th, 2024 agenda. Claire Krempien, Julie Ryan 2nd
3. Business arising from the minutes
 - Christmas lunch debrief and notes: Bussing funds were paid by school funds not CSAC money. Donations went over well. Everything was well received and successful.
 - Finalize what we are committing to fundraising: Swings - \$15,791.67 total for 1 accessible swing for St. Patrick's School and 1 additional swing set for St. Columban School which is 3 regular swings and 1 accessible. This doesn't include site prep or mulch, this has been donated and parent volunteer labour in the past. Goal to have project to start as soon as possible in the spring.
 - Suggestion from a council member arose about holding an outdoor event (spring open house) to celebrate our fund-raising accomplishments/newly erected swings and gather as a school community. To be discussed and organized at a later date. June date to be established.
 - Platform for silent auction: Julie Ryan has made a connection through Jesse Britton from the WP Youth Centre/Youth for Christ to a person named Aaron Mader who is a member of Youth for Christ in Hanover. He has a website company and is willing to facilitate our online action free of charge. He said it's super basic and easy to use. He can set up a site for us and supply all instructions to give to participants. He is not able to take any payments online through his site though so we will have to arrange through School Cash Online or cash or cheque to the school to receive payment for winning bids. Voting on using Aaron Mader's system - all in favour.
 - Write a letter to give out to businesses we are asking to donate. Julie Ryan will write the letter on behalf of CCAS. Claire Krempien will create a spreadsheet for ideas and statuses and requests for sponsors. Timeline: end of January should have a list of who has been contacted. Auction to open on Thursday, April 18th. Close date Monday, April 29th evening. Claire Krempien will make letter to send out on WAAG advertising the upcoming action.
-Auction items to be in hand by April 1st. Katie Louwagie to make poster to advertise to go home with students. Flyers to be left at the churches and possible other locations and Facebook post to advertise.

Yoga mats - have to buy from either a curtain supplier or from school supplier. Amanda motion 2nd from Julie Ryan.

Egg farmers rocks and rings approved for go ahead for St. Patrick's. Dan to book. See how it goes at St. Patrick's School and potentially offer to St. Columban School.

4. Treasurers report:

Bank Acct \$269.33
HST Acct \$2385.96
Trust Acct \$13,419.12
St. P Acct to move to St. C Acct \$1009.48
Total \$17,083.88

5. Principals Report - Dan will arrange with Jim at Playcheck for location and approval for swings at both schools. Dan mentioned benches behind school are broken and he is going to inquire to see if school funds will pay has to ask school board for approval but won't happen this year. Storage bin update - St. Mike's is possible but not 100%. Dan will reach out to St. Anne's to see if they can. Should St. Mike's/St. Anne's not be able to do it, we pivot with another idea to purchase. School cash fees 2% fee on every purchase, we are using money generated through the school pizza profit to cover those costs. Maybe avoid school cash online for auction to avoid the 2% fee. Dan to change using pizza profit to cover 2% to just raise pizza costs to cover the 2% user fee. School Christmas Concert issues and suggestions arose - people liked how in the past we rotated in that every other year each school had a chance to participate in a Christmas concert. Idea to maybe include grades 3 and possibly 4 to Christmas concerts held at St. Patrick's if we continue to only have them there. Another suggestion was when and if the older grades are hosting a Christmas Mass that there be some singing/skits or other performances from the students aside from just a standard Mass.

6. New Business

- Julie Ryan resigning from Treasurer position. Vote to replace. Claire Krempien has volunteered for position. Motion to approve by Amanda, 2nd Katie Louwagie.

- Grants available to schools.

1. PRO Grant (Parents Reaching Out) Both Schools receive \$ 552 for anything that engages the school community parents in their children's learning and/or engaging in school community. Wondering if our year end spring open house would qualify. Dayna Mahon to talk to Beth Schoonderwoerd at the board office to confirm possible use of money for this purpose.

2. Parent Council Initiatives Grant receive \$500 total. Anything that parent council comes up with to offer students that wouldn't be funded by the board. Must be approved by Dan. Thought of possibility of Egg Farmers Rocks and Rings to be payed for by this grant as well as a possible ice skating outing at Seaforth arena for Students. Dayna Mahon to confirm with Beth Schoonderwoerd also. Agree to apply for the money grants motion made by Amanda, 2nd Katie Wydeven. * both grant applications to be submitted for approval by Feb 29th and spent by June 30th, 2024.

Spirit Wear surplus funds -

- Dunny's invoice that was sent was \$1746.00, the school collected \$2315.71 from parents. Carolyn paid the invoice. We have a surplus of \$658.32. Dunny's has been contacted and have not resolved yet nor have we received a new invoice. Will sit with it for a few more months and see if we receive new invoice. Dayna Mahon noted that it should be considered to go with another company for Spirit Wear in the future for a more streamlined/easier process.

- Candy Grams - Dan will consider concerns over candy grams not being an inclusive activity and can end up becoming a popularity contest. Suggestions to possibly do a spirit wear themed day to collect money for various charities in the future or an activity where each child will be included equally.

7. Date of Next Meeting scheduled for Thursday May 2nd @ St.Patrick's School

8. Adjournment - Amanda Linton motion to adjourn, Julie Ryan 2nd.