

**Catholic School Advisory Committee  
May 2, 2024 St. Patrick's School 6:30**

**Minutes**

Attendance: Dan Gracey, Dayna Mahon, Amanda Linton, Hope Shantz, Katie Louwagie, Michelle VanLoon, Jessie Nyland, Claire Krempien, Jenny Feltz, Julie Schoonderwoerd, Kay Cox, Kristin Schoonderwoerd, Amy Ritz, Diamond Terpstra, Pauline Skinner

Regrets: Katie Wydeven, Kelly Drummond, Julie Ryan, Gwendolyn Boughen, Cheryl Coyne

1. Opening Prayer led by Dan

-Dan suggests having other CSAC members lead with prayer in the future

2. Approvals

- Approval of January 18th, 2024 minutes Claire 1st , 2nd Katie L.
- Approval of May 2nd, 2024 agenda Kay 1st, 2nd Claire

3. Business arising from the minutes

- Spirit Wear surplus funds have been tallied and will be divided up between families who purchased spirit wear and those families will have the option to be refunded (various values depending on number of items ordered) or donate refund back to CSAC.

4. Treasurers Report

CSAC Account \$277.20  
HST account \$838.16  
Board Trust Account \$13,608.84

Claire to figure out where the \$300 that was donated in lieu of items for fundraiser went. She can see that \$100 went into CSAC account only.

5. Principals Report

- Soccer is starting at school for students in a few weeks and track and field also, sand pit at St. Columban is not in good shape, would be nice if someone could rototill the former pit and top off with a bit of new sand. ( Noom Family has supplied sand in the past ) -Share in WAGG to see if someone in our school community volunteers to supply sand. Need by May 16th.
- Storage bin: Didn't hear back from the high schools. Mr. Harvey, St. Patrick's custodian has offered to build a wood box for \$465.52. Vote to proceed up to \$500 for project- motioned by Amanda, Michelle 1st, 2nd Claire, all in favour.
- St. Columban students have been voting via google spreadsheet to recognize peers of theirs at school for exemplifying the 7 catholic graduate expectations ( OCGE ). After mass on Thursday May 9th, the students that were voted on by their peers will be recognized.
- School Mass Thurs May 9th led by Grade 2
- Track and Field as early as May 16th. System track and field June 4th.
- Thursday May 30th kindergarten orientation.

- Tuesday May 21- June 4th EQAO
- 5:30 June 26th Graduation mass
- June 24th report cards go home
- It would be nice to have representation as bishop will be at mass this Monday May 6th @ 5pm. A child rep from St. Columban and St. Patrick's as a flag bearer for the mass. Putting it out on WAGG and social media to see which students are interested in fulfilling this role.

## 6. New Business

\$18, 824 received last night for online auction items, \$1399 owing still to come by end of week, total \$20, 223! Swings are \$19, 695.76.

Kim Renne has hand written thank you notes to be distributed, various students to sign cards also.

Katie L made thank you flyer to be sent home with students with donor list.

Suggestion to give auction site owner a monetary donation as a thank you for allowing us to utilize his platform at no cost. Motion amount to give as a thank you in the amount of \$100. Motion made by Amanda, 2nd Michelle, all in favour.

Motion made by Amanda that a decision needs to be made on whether we share with our school community how much we made dollar wise for our fundraiser. All in favour of transparency.

Swings - Drummond excavating weekend of May 11, swing install May 13, mulch install May 14. Asking Drummonds to pull out tether ball post while they are at it, will be put back in at some point when Dan decides where it will go.

CSAC graduation awards the male and female athlete in the amount of \$25 each. CSAC representative will hand out award at graduation. Claire motioned to continue contribution, 2nd Amanda. Discussed at a prior meeting - decision for CSAC purchasing graduation composites in the total of \$464 for 29 grads @ \$16 each with Carolyn, all were in favour. Max of \$800 towards compositated was offered.

June Open house: June 13th from 6-8 pm at St. Patrick's School.  
rain date June 18th using the Dublin hall, \$138.05 + hst. Will book and can cancel if the weather is good. Parents Reaching Out ( PRO ) Grant funds are to be used for the majority of cost aside from some food items to be purchased through the nutrition program.

- \* Mary Paige St Onge is singing for the event. \$150 fee.
- \* Face Painting by Zippity The Clown plus one of her helpers for the full 2 hours. \$400 fee.
- \* Slide show is being created on large projector screen with pictures of students enjoying our items purchased through fundraiser as well as thank you to our donors.
- \* Balloon arch photo booth and accessories created and donated by Julie Schoonderwoerd and Jenny Feltz.
- \* Bubbles and sidewalk chalk.
- \* We did discuss and price out options for an inflatable laser tag/target to shoot a ball at but was too costly. After receiving feedback from older students they would prefer to just go over to the lions park, play baseball or play the lawn games.
- \* Ball diamond at St. Patrick's can be rented for evening at \$36.04 + hst . Motion to book the ball diamond by Amanda, all in favour.

Food: Grant money to purchase - 700 hotdogs, freezies ( 4 boxes of jumbo freezies to cut in half ) 4 Costco cakes, \$25 each, table clothes. Total estimate \$435

Snack program to purchase - Beverages ( water/juice ) 300 of each. Onions, 25 bags to cook in crockpots. Forks, Plates, Napkins. Condiments 4x3 pack of each with 2 extra ketchup bottles. Buns. Total estimate \$544

\* We are in search of lawn games ( giant bengal, corn hole, golf toss, spike ball ) message Kelly to arrange drop off/pick up of games \*

Kate L is making flyer to send out to advertise our Family Appreciation & Celebration Night (Open House)

Amanda motions that we set aside \$500 of additional CSAC funds if needed for unforeseen expenses for our open house above and beyond grant money. All in favour.

Kindergarten orientation in May: add CSAC information and nutrition program information to existing package that is handed out to new students. Katie L will draft the letter.

Request for funding from Staff at St. Columban and St. Patrick's:

St. Columban - move gaga pit in the future, landscaping around the school, need new team jerseys. Deferring until September aside from landscaping clean up.

St. Patrick's - more sand toys/ scoops x 10, document camera (ranges from \$70 - \$200 each ) cover bussing costs by CSAC for certain entire school excursions. Deferring all until September aside from sourcing scoops.

Blitz ball supplies to be purchase for St. Columban - 4 bats and 4 balls. Amanda motioned \$150 budget, 2nd Julie S. To be purchased asap for open house then given to St. Columban for use. Amanda to purchase.

September open house date:

Some teacher concerns with the evening being too long for them. Propose 4-6pm time frame for open house. No food offered for next year to save time for the teachers. Wed, Sept 18th is scheduled the date.

Notes for future reference: Sept open house: 2023 - 342 ppl rsvp's from 92 families, 57% had food at St. P , 43% at St. C. Both schools had leftover pizza which was left at schools. Hardly any water taken at St. C. All chocolate milk used at St. C Chocolate milk was donated. Snack program purchased water. Pizza paid by CSAC. 5-7pm time frame. Majority of ppl done at St.C by 6:30 except families who had to do both schools.

Please come to our first CSAC meeting in September with ideas and suggestions for fundraising for the 24/25 school year.

7. Date of Next Meeting: September 26th @ St. Columban 6:00 ( note time change )

8. Adjournment: Motion by Amanda 8:30pm